

HOA Board Meeting

Reason:	
Date:	3/26/24
Call to order:	3:16 PM at Fire Station #5
Attendants:	Dominique Lord Cheryl Sheldon Vanessa Ferguson Misti Moser, Board of Directors Tiffany York, HOA Manager, Association Services BCS
Absent:	Jamie Prejean, Board of Directors
Guests:	

1)	Meeting Minutes
	Review Board Meeting Minutes from 2/8/24, 2/19/24, 2/27/24
Action	Misti will email out the newest revisions via email.

2)	Accounts Receivable
	12 out of 111 still delinquent – 2 on payment plans - final notice will sent out on April 12
Action	Board approved to send invoices for any unpaid balance (interest, admin fees, delinquent balances, late payment penalties)

3)	Fence
	Board members were asked to bring information/opinions from fencing companies to this meeting.
	The company Cheryl brought, was Painter 1 - They recommended power washing, staining, and repair a few areas.
	Vanessa spoke with 2 companies. They both said that the fence needs re-staining
	Jamie's fencing company said that there are a few spots to repair & that it needs to be re-stained
	The company Misti spoke with said that the fence should be re-stain every 3-5 years to help with the lifespan of the fence. He recommended re-staining and a few repairs.
Action	All companies said restaining is needed. Solid cover (vs semi solid). Each board member will get quotes for staining one side of fence & have it emailed to the board members by April 10. Misti will make a google sheet for the members to enter in the information.

4)	Meeting Dates
	Setting a quarterly meeting.
	Misti will send a friendly meeting reminder.
	Other meetings may arise if topics need to be addressed.
Action	Scheduled meetings - May 21, Aug 20, Nov 26 @ 3:15 Firestation #5

4)	Loan Needs
	Vanessa presented many areas that need to be address/repared/updated. To do so, the HOA will need to take out a loan. The discussion was that we needed to take out one loan now, instead of small loans year after year, due to the likelihood the bank will not grant a loan while we still have a loan and the items that need to be fixed/repared/replaced can't wait 4-5 years.
	Fence, Repair replace irrigation, Remove the dead landscaping out, Cut dead trees and cover with sod

Reason:	
	The Fence companies have recommended the fence be re-stained.
	The irrigation is original to the neighborhood and requires many repairs year after year.
	The landscape is dead and needs to be removed.
	Vanessa walked with an Arborist. The Arborist said we have a number of dead trees in our entry way. They need to be removed due to liability if they were to fall on someone or someone's property.
Action	Board will meet to talk about this further with more information.
5)	Trees
	Vanessa walked with an Arborist. The Arborist said we have a number of dead trees in our entry way. They need to be removed due to liability if they were to fall on someone or someone's property.
Action	Vanessa will get with the Arborist. Cheryl is calling Texas Professional Fencing. Dom is talking to his tree professional.
6)	Flowers
	Jamie has volunteered to plant flowers in the front of the neighborhood
Action	Jamie will work on this task.
7)	Board members
	The board had a discussion on board positions and terms.
	Cheryl - President. Dom - VP. Vanessa - Treasurer. Misti - Secretary. Jamie - Member at Large
	Cheryl - 3 year Dom - 2 year Vanessa - 3 year Misti - 2 year Jamie - 1 year
Action	Misti motioned to accept these positions and terms - Cheryl 2nd - Board approved motion with 4/5 board members.
Next Meetings	April 16 @ 3:15
Items for next meeting	Decide on Fence staining company - tree removal company - ROO - accounts receivable
Meeting ends	3/26/2024 5:03:00 PM